



General Plan Implementation
Annual Progress Report
2019 and 2020

November 2022

IMPLEMENTATION UPDATE 2019-2020

For the General Plan to serve as an effective guide to achieving the City's vision for its future, it must be implemented and administered. The General Plan includes a number of "Action" items that provide direction for how the City will implement the goals, objectives, and policies within the body of the General Plan. In general, actions are spread throughout each of the elements, appearing immediately after the corresponding objective and policies.

Government Code Section 65400(a)(1) requires the City's planning agency (City of Cotati Community Development Department) to make recommendations to the City Council that identify reasonable and practical means for implementation of the General Plan. The Community Development Department is also required to provide an annual report to the City Council, the State Office of Planning and Research (State Clearinghouse), and the State Department of Housing and Community Development that includes the status of the General Plan, the City's progress in the implementation of the General Plan, and the County's progress in meeting its allocation of regional housing needs and removing governmental constraints to the maintenance, improvement, and development of housing.

Table 11-1: General Plan Implementation is intended to serve as a tool for tracking implementation of the General Plan and preparing the annual report, as Table 1 identifies the general timing for the implementation of each action, the Department responsible for the action's implementation, and the status of the action. The Departments that are responsible for the various actions include: City Manager – the City Manager's office is responsible for administrative actions and economic development actions, Community Development Department – this department is responsible for actions related to planning and building, and Public Works/Engineering – this department is responsible for actions related to infrastructure, utilities, capital improvements, and other public works and engineering items.

For each of the actions listed below, the letters "A" or "B" refer to a relative priority for implementation. More specifically, the letter A implies that the action will be implemented in the relatively short-term (most likely, 1 to 5 years). The letter B similarly implies a somewhat longer-term implementation, approximately 5 to 10 years. In other cases, the reader may notice the use of the term "ongoing" which refers to actions already being undertaken by the City or those that are expected to continue on either a periodic or perpetual basis. The party or parties that are primarily responsible for implementing each action are also indicated where applicable.

The reader should keep some caveats in mind regarding the implementation schedule. One is that many of these actions will require both staff and financial resources to implement, thus making them difficult to definitively schedule, given the annual nature of the budgetary process and changing priorities over the years. A second caveat to keep in mind is that it is often difficult to clearly state the duration of tasks; therefore, estimated starting dates (priority levels) are presented for actions rather than completion dates. A third caveat is that, in some instances, the selection of priority level (A or B) reflects the level of complexity and the level of effort required to implement an action rather than the importance of the Action itself.

1. Introduction
2. Circulation
3. Community Health & Wellness
4. Community Services & Facilities
5. Conservation
6. Economic Vitality
7. Land Use
8. Noise
9. Open Space
10. Safety
- 11. Implementation**

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TABLE 11-1: General Plan Implementation

Action	Responsible Department	Priority/Timing	Status
<u>Action CI 1a:</u> Continually seek opportunities to fund maintenance of and improvements to the circulation network, including through active pursuit of a wide range of grant sources.	Public Works/Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> <u>Public Works</u> <u>Grants received:</u> OBAG2: \$675k for E Cotati Ave Street Rehabilitation Project. Completed 12/19. PTAP Round 20 grant: \$12k. PMP Completed 10/19. City has expended \$9.2 million on street paving since 2014. PCI increased from low 50s to 66 from 2015 through present.
<u>Action CI 1b:</u> Ensure that future development provides roadway improvements consistent with the Circulation Diagram and implement the roadway improvements identified in the Traffic Impact Fee Study to improve the safety and efficiency of the current circulation system, and to support buildout of the General Plan. • Install a traffic signal on Madrone Avenue at the intersection of Gravenstein Highway, establishing the north leg as the primary roadway connection to Derby Lane and Locust Avenue. • Eliminate the current skewed intersection at Gravenstein Highway/Derby Lane. • Realign the eastern portion of Derby Lane so that it extends as an east-west collector street to Alder Avenue. • Construct a new north-south collector street in the western portion of the City,	Public Works/Engineering, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Current development projects are required to implement their fair share of General Plan Circulation improvements through construction or in-lieu payments. Specific projects: Old Red lane reassignment at E. Cotati/W. Sierra --Fall

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intersecting Gravenstein Highway approximately midway between Locust Avenue and Alder Avenue. Extend the street northward to Helman Lane and southward to intersect with an extension of Isabel Drive as warranted by future development. • Install a traffic signal on the new north-south collector street at the intersection of Gravenstein Highway. • Eliminate the intersection at Gravenstein Highway/Alder Avenue once a connection between Alder Avenue and the new north-south collector street is established. • Construct a minor realignment of West Cotati Avenue to intersect Gravenstein Highway at an improved angle, and install a traffic signal at the intersection. • Restrict direct access between private parcels and Gravenstein Highway once alternative access is established (i.e., parallel roadways and new intersections as described above). • Add a southbound right turn pocket on Redwood Drive at the Gravenstein Highway intersection (improvement is only needed with buildout to Sphere of Influence). • Widen Helman Avenue to include a center turn lane in areas with abutting Commercial and/or Industrial uses. • Eliminate the northbound left turn pocket at Old Redwood Highway/Commerce Avenue/US 101 North Onramp and convert to a through lane. • Eliminate the southbound left turn movement at Gravenstein Highway/Old Redwood Highway (modification is only needed with buildout to Sphere of Influence). • Install a traffic signal at Old Redwood Highway/William Street-George Street.			2020. Signal installed on E. Cotati at Santero Way.

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- Reassign lanes at the Old Redwood Highway/East Cotati Avenue-West Sierra Avenue intersection to better serve traffic demands. One possible modification includes restriping the southbound approach to include dual left turn lanes and a combined through-right turn lane; restriping the westbound approach to include separate through and right turn lanes; restriping East Cotati Avenue to include dual eastbound through lanes through the La Plaza intersection before merging to a single lane, and eliminating the westbound left turn lane and movements (except buses). - Install a traffic signal at East Cotati Avenue/Charles Street. - Install a traffic signal at East Cotati Avenue/Lasalle Avenue. - Install a traffic signal at East Cotati Avenue/Santero Way and add a northbound right turn pocket. - Install all-way stop-controls at the intersection of West Sierra Avenue/US 101 South Onramp-West School Street.			
<u>Action CI 1c:</u> Work collaboratively with Caltrans and the County of Sonoma to identify funding sources and complete the following improvements, or improvements of comparable effectiveness, on roadways owned by these agencies within and near the City of Cotati. - Reconstruct Gravenstein Highway between Madrone Avenue and Redwood Drive to include sidewalks, bicycle lanes, two vehicle travel lanes in each direction, and left turn pockets. - Widen Gravenstein Highway to include two travel lanes in each direction between Madrone Avenue and a point approximately 500 feet to the west of Madrone Avenue (improvement is only needed with buildout to Sphere of Influence). - Widen Gravenstein Highway to include three eastbound lanes between a point just	Public Works/Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Current development projects are required to implement their fair share of General Plan Circulation improvements through construction or in-lieu payments.

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west of Redwood Drive and the US 101 South Ramps intersection. • Add a right turn lane on the US 101 Southbound off-ramp at Gravenstein Highway (improvement is only needed with buildout to Sphere of Influence). • Implement coordinated signal timing along the Gravenstein Highway corridor between Old Redwood Highway and Madrone Avenue. • Upgrade the U.S. 101 freeway interchange at Railroad Avenue to a full diamond interchange. • Complete capacity improvements on Railroad Avenue between Petaluma Hill Road and U.S. 101.			
Action CI 1d: Coordinate with Caltrans to determine the feasibility of constructing new freeway ramps to and from U.S. 101 at existing interchanges in the City of Cotati. • Add new freeway on- and off-ramps between West Sierra Avenue and U.S. 101. • Relocate the U.S. 101 North on-ramp at the Gravenstein Highway interchange, creating a standard diamond interchange configuration.	Public Works/Engineering	A	☐ Complete ☐ In progress <i>Comments:</i> Not yet started
Action CI 1e: As part of the development review and planning process, review general plan amendments, zone change requests, specific plans, and development projects to ensure that adequate circulation improvements are included, that the project addresses its proportional-share of impacts to the City's circulation network, and that the project provides for complete streets to the extent feasible.	Public Works/Engineering, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Current development projects are required to implement their fair share of General Plan Circulation improvements through construction or in-lieu payments.

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Action	Responsible Department	Priority/Timing	Status
<u>Action CI 1f:</u> Update the City's Capital Improvement Program (CIP) to include, as appropriate, the roadway improvements necessary to support buildout of the General Plan.	Public Works/Engineering	A	☐ Complete ☒ In progress <i>Comments:</i> The City prepares annual and multi-year CIPs with the City's annual budget process.
<u>Action CI 1g:</u> Routinely monitor the performance of the circulation network, optimizing traffic signals and utilizing Intelligent Transportation Systems (ITS) measures where beneficial to maximize efficiency of the existing network on a regular basis.	Public Works/Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Lane improvements and traffic signal upgrades to maximize efficiency occurred in 19-21, including restriping of ORH and E Cotati Ave intersection. The City has an annual traffic signal maintenance contract.
<u>Action CI 1h:</u> Monitor ongoing efforts to establish multimodal level of service methodologies and assess whether a multimodal level of service is appropriate for application in Cotati. One set of methodologies for analyzing multimodal level of service is contained in the 2010 Highway Capacity Manual (Transportation Research Board).	Public Works/Engineering, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> The City has a current bike/ped master plan and includes improvements from that plan in its street paving projects. The

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			City installed a train station and works with SMART to ensure customer safety to and from the station and working on first and last mile solutions.
<u>Action CI 1i:</u> Once the City deems a multimodal LOS methodology to be suitable for application in Cotati, the LOS standards described in Policy 1.3 shall be amended to include quantitative evaluation of pedestrian, bicycle, and transit modes where deemed applicable.	Public Works/ Engineering, Community Development	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> The City participates in the SCTA TAC meetings where LOS and VMT analysis tools are being developed.
<u>Action CI 1j:</u> Monitor collision reports on an annual basis. Prioritize locations with high collision rates for safety improvements. Through the use of available City funds or grants, apply techniques such as installation of traffic control or warning devices, implementation of traffic calming, geometric modifications, increased enforcement, etc., to improve safety.	Public Works/ Engineering, Police Department	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> Not yet started.
<u>Action CI 1k:</u> Monitor residential streets as needed to ensure that traffic volumes do not exceed a maximum of 1,500 to 2,000 vehicles per day on improved streets (those with curb, gutter, sidewalk, and well-conditioned pavement), and a maximum of 1,000 to 1,500 vehicles per day on streets which are more rural in nature (typified by poorly-conditioned pavement and the absence of pedestrian walkways). If traffic volumes exceed these criteria, the City shall consider implementing traffic calming measures to reduce through traffic volumes.	Public Works/ Engineering	Ongoing	☐ Complete ☒ In progress The City periodically completes engineering speed surveys to set radar enforced speed limits. With passage of SB43, the City has or will have expanded tools to regulate speed limits.

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<u>Action CI 1l:</u> Require developers to design local roadways (i.e., streets other than arterials and collectors) for speeds of 25 miles per hour or less.	Public Works/Engineering	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> Not started. Fire dept. access and emergency circulation, plus laws about how speeds are set, impact feasibility of this action. Pedestrian features and traffic calming measures are identified in the VZP and LRSP.
<u>Action CI 1m:</u> Review plans for new or modified intersections to ensure that lane configurations are limited where possible to provide for moderate speeds and pedestrian and cyclist safety, and that curb extensions are installed where appropriate to reduce driving speeds and shorten pedestrian crossing distances.	Public Works/Engineering	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> City street paving projects incorporate recommendations from the Bike/Ped and LRSP. Features implemented include speed humps, enhanced crosswalks (RRFBs), bulb-outs, striping to narrow travel lanes and create bike lane buffers, and speed feedback signs.
<u>Action CI 1n:</u> Prepare an Impact Fee Study to support an updated development impact fee that requires new development to pay its proportional share of circulation improvements, including but not limited to the improvements shown on Figure CI 1, identified as actions in this section, and/or identified in the General Plan Environmental Impact Report or the Traffic Impact Fee	Public Works/Engineering, Community Development	A	☒ Complete ☐ In progress <i>Comments:</i> Traffic Impact fee in

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Study, as well as pedestrian and bicycle facilities such as those included in the Bicycle and Pedestrian Master Plan and those described in this Circulation Element.			place and payments being made. The cost estimates include Bike and Ped safety enhancement features.
<u>Action CI 1o:</u> Continue to maintain and routinely update a development impact fee program to fund Citywide transportation improvements.	Public Works/Engineering, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> CPI increases are made to fees annually per direction in their implementing ordinances.
<u>Action CI 1p:</u> In coordination with Caltrans, establish an impact fee that allows future development along the State-owned portion of Gravenstein Highway to contribute a proportional-share of the funding for future circulation improvements within Cotati on this corridor.	Public Works/Engineering, Community Development	A	☐ Complete ☒ In progress <i>Comments:</i> Current Traffic Impact Fee anticipates improvements on Gravenstein Highway.
<u>Action CI 1q:</u> As part of the development review process, require new development to mitigate circulation impacts by making improvements to the motorized and non-motorized circulation networks as necessary, and in a fair manner with an established nexus between the level of impact and required improvements and/or contributions.	Public Works/Engineering, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Current development projects are required to implement their fair share of General Plan Circulation improvements through construction or in-lieu payments.
<u>Action CI 1r:</u> As part of the development review process, ensure that new development	Public Works/	Ongoing	☐ Complete

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facilitates walking, biking, and transit modes; incorporates streets that are designed to maintain safe and efficient traffic flow; constructs or (if deemed appropriate by the City Engineer) contributes funds toward construction of off-site improvements necessary to mitigate traffic impacts; provides adequate emergency vehicle access; and pays development impact fees that contribute to cumulative circulation improvements.	Engineering, Community Development		☒ In progress <i>Comments:</i> Current development projects are required to implement their fair share of General Plan Circulation improvements through construction or in-lieu payments. VZ and LRSP include measures to address this action. Post-2017 Fire projects over 50 units must have designated evacuation routes and CD and Fire Dist collaborate on implementation.
<u>Action CI 1s:</u> Study mechanisms to require new development to privately fund maintenance of local roads (not including collector or arterial streets) through special assessment districts or similar mechanisms to determine whether such an approach would be appropriate for Cotati. The study should evaluate issues including (but not limited to): • voter support; • mechanisms for adjusting assessment fees over time; • risks associated with future default of fee payments; • responsibilities associated with the maintenance of public utilities; • equity concerning drivers that use these streets but are not subject to the fee; and	Public Works/Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Community Facilities District (CFD) established in 2017 and Santero Way, Kessing Ranch, and Jamie Lane developments have been annexed into the CFD. New developments join CFD as they are built and thus contribute to maintenance of roads.

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ability to enforce the California Vehicle Code on affected streets.			Kessing Ranch added an assessment for bond payments to its property tax assessment. Also Measure S 1% sales tax passed in 2020—contributes to GF including some roadway imp.
<u>Action CI 1t:</u> Maintain, and update as necessary, a list of designated truck routes in the Municipal Code.	Public Works/Engineering	Ongoing	☒ Complete ☒ In progress <i>Comments:</i> Routes established in 2015 and enforcement is ongoing. The Ordinance to keep trucks out of Downtown allows Police to issue citations associated with fines and warnings to trucks using Downtown streets. New signage has been added designating truck routes.
<u>Action CI 2a:</u> As part of the development process, review development applications to ensure compliance with the City's Bicycle and Pedestrian Master Plan.	Public Works/Engineering, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing per 2015 Plan. Bike Ped Master

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			Plan update underway. New developments are conditioned to include Capital projects identified in the Bike/Ped MP.
<u>Action CI 2b:</u> Review traffic signal timing plans to ensure adequate crossing times for all users at signalized intersections.	Public Works/Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ensuring adequate crossing times and upgrading controllers are an ongoing Public Works function.
<u>Action CI 2c:</u> Review all transportation improvements to ensure installation in accordance with current accessibility standards.	Public Works/Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing. Ramps at crosswalks were installed in 2020. ADA ramp upgrades are included in street paving projects and the annual Citywide bike and pedestrian safety Capital project.
<u>Policy CI 2d:</u> Regularly review transportation corridors to identify barriers encountered by persons with disabilities, including locations where there are not ADA-compliant curb cuts and ramps, and address such obstacles in the Capital Improvement Program, to the extent that funding for such activities is available.	Public Works/Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> ADA ramp upgrades are completed with street paving projects.

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Action	Responsible Department	Priority/Timing	Status
<u>Action CI 2e:</u> Review all plans for sidewalk construction to ensure that the sidewalk circumvents existing trees of a size subject to Municipal Code Chapter 17.54, Tree Preservation and Protection, where appropriate and feasible.	Public Works/Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing. Projects completed at 8175 Grav Hwy, 7545 Alder.
<u>Action CI 2f:</u> Develop a rural roads standard to ensure that rural roads provide accommodations for pedestrians and bicyclists in a manner consistent with the goals of the Land Use Code.	Public Works/Engineering, Community Development	A	☐ Complete ☐ In progress <i>Comments:</i> Not started. Bike Plan Update will help address.
<u>Action CI 2g:</u> Public Works shall include construction of bicycle and pathway facilities in the City's Capital Improvement Program.	Public Works/Engineering, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing. Bike/Ped CIP and LRSP recommendations are incorporated with street pavement projects. Completed projects: Richardson Lane class 1 bike lane completed in 2019. Class 2 and class 3 bike lanes added to paving projects completed in 2014 through 2020. Crossing beacons installed: West Sierra at Cypress and Water Road (2020), ORH @

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<u>Action CI 2h:</u> Public Works shall ensure that bicycle loop detectors at traffic signals are clearly identified with stencils, if in-ground loops are used for detection.	Public Works/Engineering	Ongoing	Page Street 2018, ORH near La Plaza 2016. ☐ Complete ☒ In progress <i>Comments:</i> Ongoing. Stencils are in place for most intersections. The City is moving away from in-ground equipment; video detectors also work with stencils. Installed at Old Red and W. Sierra in 2020.
<u>Action CI 2i:</u> As funding becomes available, the City should encourage Sonoma County Transit to provide more frequent headways, extend service hours, and serve a greater portion of the City. The City would review and renew the contract as necessary. • Bus headways of 30 minutes or less are desirable on routes serving Old Redwood Highway and East Cotati Avenue. • Local bus service operating until 10 PM would be desirable. • New or modified routes that serve the southern and western portions of Cotati should be prioritized.	Public Works/Engineering	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> Transit agencies are struggling with maintaining pre-Covid schedules. City has worked with SCT to improve/modernize bus stations and signage. However, due to difficult times, no progress has been made increasing frequency of bus headways.
<u>Action CI 2j:</u> Compile a list of bus stops with inadequate lighting, and through the Capital Improvement Program, install street lights at those stops as funding is available.	Public Works/Engineering	A	☐ Complete ☒ In progress <i>Comments:</i> New bus stops were

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			installed along ORH with the DT Revitalization project. Both have station lighting, and new decorative street lights (2016). Existing older bus stops (W Sierra Ave, ORH and La Plaza in DT) need to be checked for adequate lighting.
<u>Action CI 2k:</u> Study the feasibility of establishing a public or private shuttle system to serve the SMART commuter rail station, strengthening ties to the Hub as well as major employers and schools in and surrounding Cotati.	Public Works/Engineering, , City Manager	B	☐ Complete ☐ In progress <i>Comments:</i> Not started. Currently, a shuttle service isn't feasible, and neither Sonoma County Transit nor SMART is interested in adding another money-losing service.
<u>Action CI 2l:</u> Identify potential bicycle and pedestrian connections from East Cotati Avenue and School Street locations east of US 101 to Thomas Page Elementary School. Along rural streets, determine the feasibility of developing a bicycle/pedestrian path along one side of the road.	Public Works/Engineering	A	☐ Complete ☒ In progress <i>Comments:</i> City has pursued CDBG funding since before 2014 for funding segments of the Class I path from W. School along Richardson. CDBG has

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<u>Action CI 2m:</u> As part of the development review process, ensure that new development projects, particularly those along potential Safe Routes to School shown on Figure CI-2, provide bicycle and pedestrian improvements to facilitate the implementation of a Safe Routes to School plan for Thomas Page Elementary School.	Public Works/ Engineering, Community Development	Ongoing	become unavailable over the past several years for pathway projects. However, City has included a City-wide sidewalk and pathway project to SDCTA for State and Federal grant funding. ☐ Complete ☒ In progress <i>Comments:</i> City has the School Street/Thomas Page pathway as a top priority project for grant funding. If a lot is developed along the pathway, the City will require completion of the pathway segment along that property's frontage.
<u>Action CI 2n:</u> Coordinate with the Cotati-Rohnert Park Unified School District, City of Rohnert Park, Sonoma County Transportation Authority, Sonoma County Department of Public Health, and the Sonoma County Bicycle Coalition to fund and initiate development of a Safe Routes to School Program.	Public Works/ Engineering	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> The City will support Sonoma County Bicycle Coalition if an effort is started to develop a safe routes to school program and the City will continue to look for SR2S

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Action	Responsible Department	Priority/ Timing	Status
			funding opportunities.
<u>Action CI 2o:</u> Once adopted, routinely review and update the Safe Routes to School plan, to reflect the current circulation infrastructure, student travel patterns, identified hazards, and school characteristics.	Public Works/ Engineering	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> SR2S Plan has not been developed.
<u>Action CI 3a:</u> Supply transportation data to the RCPA as requested to assist in the assessment of GHG reduction efforts.	Public Works/ Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing. The City provides transportation data to RCPA as available.
<u>Action CI 3b:</u> Establish specific TDM requirements for projects and consider making requirements sector-based (e.g., residential, commercial, industrial).	Public Works/ Engineering, Community Development	A	☐ Complete ☒ In progress <i>Comments:</i> VMT standards adopted in 2020. SCTA has developed a VMT calculator for satisfying CEQA impact analysis requirements.
<u>Action CI 4a:</u> Work with the SCTA, County of Sonoma, and City of Rohnert Park to develop a system that allows for the collection of regional transportation impact fees and/or a mechanism to collect and fund transportation mitigations between jurisdictions.	Public Works/ Engineering	B	☒ Complete ☒ In progress <i>Comments:</i> RTIF in place through SCTA. City has coordinated with RP for use of development TIPs from their University District and SoMo

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Action	Responsible Department	Priority/Timing	Status
			Village projects. A fee agreement has been drafted for consideration by both agencies.
<u>Action CI 5a:</u> Continue to work with downtown property owners to facilitate the creation of parking assessment districts.	Public Works/ Engineering, Community Development	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> Not started.
<u>Action CI 5b:</u> Require either the development of an assessment district or the preservation of the site for the future formation of an assessment district when reviewing all Hub-related development proposals.	Public Works/ Engineering, Community Development	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> Not started. There is an assessment on DTSP properties to recover the costs of preparing and updating the DTSP.
<u>Action CI 5c:</u> Review parking best practices employed in other jurisdictions, as well as parking utilization within Cotati itself, and if appropriate, incorporate revised parking requirements into the Municipal Code.	Public Works/ Engineering, Community Development	A	☐ Complete ☒ In progress <i>Comments:</i> Ongoing. Various state laws including density bonus, SB 35, and SB 330 have pre-empted local parking requirements, especially for housing. Santero Way has COA to develop a parking management plan. City is working with the developer to ensure it utilizes

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			parking best management practices.
<u>Action CI 5d:</u> Study the potential for a parking permit system and reduced parking requirements to be implemented in transit-oriented areas surrounding the Hub and Cotati SMART station.	Public Works/ Engineering, Community Development	B	☒ Complete ☒ In progress <i>Comments:</i> Study completed. In 2013 the City supported a parking management system for Santero Way, and in 2016 the Cotati Station Apts was conditioned to lead the implementation of that system. The 2019 extension of Cotati Station entitlements carried that through. State laws regarding parking near transit have an impact on this action.
<u>Action CI 5e:</u> During the development review process, require commercial, multi-family residential, mixed-use, and other projects that may result in parking impacts to submit parking studies to ensure that adequate parking is provided.	Public Works/ Engineering, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action CI 5f:</u> If deemed necessary by the City, use parking management techniques (such as residential parking permits) to limit spillover parking impacts in residential neighborhoods.	Public Works/ Engineering	A	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action CHW-1a:</u> Develop and implement a plan to re-establish the City's Parks and Recreation	City Manager,	A	☒ Complete

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Department.	City Council		☐ In progress <i>Comments:</i> Parks and Recreation Manager position created within City Manager's office, supported by a Recreation Coordinator.
<u>Action CHW-1b:</u> Develop and connect with existing programs to foster collaboration between local health agencies/officials and City staff and elected officials.	City Manager, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing. CD staff regularly engages with County Health Department staff on development and housing projects, including restaurants, cannabis businesses. All recent CM contacts with have been around COVID response.
<u>Action CHW-1c:</u> Develop or obtain a list of best practices related to promoting healthy communities.	Community Development	A	☐ Complete ☒ In progress <i>Comments:</i> City staff regularly engages with County Health Dept staff on best practices, although most contacts recently have been associated with

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<u>Action CHW-1d:</u> Collaborate with the Sonoma County Departments of Health Services and Human Services to track community health information systematically and in ways appropriate for use in decisions about the built environment.	City Manager, Community Development	Ongoing	COVID response. ☐ Complete ☒ In progress <i>Comments:</i> City staff regularly engages with County Health Dept staff although most contacts recently have been associated with COVID response.
<u>Action CHW-1e:</u> Collaborate with the Sonoma County Department of Health Services, experts and non-profits to develop and implement training programs for elected officials, commissions, and City staff to build capacity for implementing the Community Health and Wellness Element. Training programs may also be developed for community leaders and organizations to advocate for healthy communities over the life of this General Plan and beyond.	City Manager, Community Development	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> Not started. The City continues to look for policy opportunities to improve access to food and community training about food, such as cottage food and ag ordinance.
<u>Action CHW-1f:</u> Work with the Sonoma County Department of Health Services and community stakeholders to identify creative ways to promote healthy lifestyle choices. Explore strategies that effectively target special needs of underserved communities such as youths, seniors and low-income households. Outreach materials may include newsletters, a website, postcards and radio or television announcements.	City Manager, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> The City works with REFB to provide free lunches for youth during summer break, as well as food for seniors. DHS and

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Action	Responsible Department	Priority/Timing	Status
			other service agencies table at community events. The Farmer's Market offers Market Match program through CalFresh, in coordination with the City. Pre-Covid, free Zumba class for seniors was offered in coordination with SRJC. The City offers free or reduced cost recreation enrollment for low income residents. City website includes many resources and links to service providers.
<u>Action CHW-1g:</u> Consider adoption of a Second-Hand Smoke Ordinance and/or other regulations that would reduce exposure to tobacco smoke. These regulations may <u>address</u> limitations on smoking in public places (e.g., entryways to buildings and outdoor dining areas); at public events; and in multi-unit housing, including common areas and residential units. The ordinance may also include provisions to provide greater oversight regarding tobacco sales and availability to minors, including a tobacco retail licensing fee that would allow more stringent oversight and enforcement of tobacco sales to minors, and limitations on tobacco sales near sensitive areas such as schools and parks.	City Manager, Community Development	A	☒ Complete ☐ In progress <i>Comments:</i> Smoking ordinance adopted Fall 2015.
<u>Action CHW-1h:</u> Continue to require that all new or transferred Alcoholic Beverage Control (ABC) licensees and their employees participate in Responsible Beverage Service training, to promote public health and safety by reducing incidence of sales/service to minors and sales/service to obviously intoxicated persons.	Community Development, Police Department	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> This is conditioned for all projects with alcohol service, enforced by Police.

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Action	Responsible Department	Priority/ Timing	Status
			2017 CA law requires all businesses with an ABC license to have their employees RBS trained.
<u>Action CHW-2a:</u> Consider the feasibility of developing a medical services providers attraction and retention program to increase the number of medical and health services providers within the City.	City Manager, Community Development	A	☐ Complete ☐ In progress <i>Comments:</i> Not started.
<u>Action CHW-2b:</u> Provide resources at City Hall and on the City website regarding the location and contact information of health care providers serving the City, including mental health and substance abuse programs, oral health services, mobile services, access to such providers, available free and low-cost health care programs. Information on the website may include a community health or similar page that provides links to the Sonoma County 211, Healthy Sonoma, Health Action, and other community health resources.	City Manager, Community Development	A	☐ Complete ☒ In progress <i>Comments:</i> Links on City website for services, resources, and partner agencies and flyers on display in City Hall. SAFE Program.
<u>Action CHW-2c:</u> Collaborate with transit service providers to adequately serve people who are transit-dependent by improving connections to regional medical facilities that serve Cotati residents and businesses.	Community Development, Public Works/ Engineering	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> Not started.
<u>Action CHW-2d:</u> Support efforts by local community health agencies and organizations to provide annual training to Cotati residents and City staff for basic first aid and cardiopulmonary resuscitation skills.	City Manager, Police Department	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Police officers and Recreation employees receive CPR training.
<u>Action CHW-3a:</u> Encourage the Sonoma County Human Services Department to continue its efforts working with stores to increase acceptance of food assistance programs such as CalFresh EBT cards and WIC (Women, Infants and Children) in order to increase food security	City Manager, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Olivers and Farmers

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Action	Responsible Department	Priority/ Timing	Status
for all Cotati residents.			Market accept CalFresh.
<u>Action CHW-3b:</u> Encourage the Sonoma County Departments of Human Services and Health Services, the Sonoma County Food System Alliance, and community-based organizations to provide information and educational outreach to Cotati residents about healthy food choices, including the Sonoma County CalFresh program and other food programs, to ensure that all City residents have information and access to resources on healthier eating and access to nutritious foods.	City Manager, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> CalFresh flyers are given out at events and resources are available on City webpage.
<u>Action CHW-3c:</u> In collaboration with the Sonoma County Department of Health Services and community organizations, develop and implement a program to encourage new and existing convenience stores, supermarkets, liquor stores and neighborhood and ethnic markets to stock a variety of good quality healthy food (including fresh, frozen and canned fruits and vegetables), market and promote healthy food options, follow responsible alcohol and tobacco marketing and sale practices, participate in food assistance program, help create a safe and inviting environment around their stores, and, when possible, secure and promote “local” food produced in Sonoma County.	City Manager, Community Development	B	☐ Complete ☒ In progress <i>Comments:</i> Use Permit for Walgreen’s included requirement for produce sales.
<u>Action CHW-3d:</u> Work with the Sonoma County Food System Alliance, Health Action, and non-profits, community groups and regulatory agencies to explore the potential for creating, expanding and sustaining local urban agriculture, including community gardens, and orchards. The work effort should explore the feasibility of implementing the following strategies: - Promoting urban agriculture as a desirable civic activity that improves the quality of urban life, food security, neighborhood safety and environmental stewardship; - Supporting the development of appropriate agriculture in residential, industrial, business, and open space zones; - Support farm to institution (such as schools, hospitals, nursing homes, daycare centers) and businesses (such as restaurants and food outlets), while creating economic opportunities for urban growers and related industries;	City Manager, Community Development	A	☐ Complete ☒ In progress <i>Comments:</i> The City is partnering with Farmster for the development of community and youth education programs and a demonstration farm at Veronda-Falletti Ranch.

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Action	Responsible Department	Priority/Timing	Status
- Support efforts of local gardening organizations to promote the development and expansion of family and community gardens as well as edible landscaping; - Encourage and promote local garden food exchanges and local food cooperatives; and - Work with representatives of local farming organizations to meet needs unique to urban farm enterprises.			
<u>Action CHW-3e:</u> Encourage schools that serve the City to develop school gardens and to develop protocols to facilitate the streamlined development of school gardens from year to year.	City Manager, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> School gardens are allowed by Code. The City engages with pre-schools for garden education through Veronda-Falletti Ranch.
<u>Action CHW-3f:</u> Coordinate with the Chamber of Commerce to increase public awareness that the local farmer's market accepts Supplemental Nutrition Assistance Program (SNAP, formerly Food Stamps) payments for qualified food purchases.	City Manager, Community Development	A	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action CSF 1a:</u> Periodically review and update the various Master Plans for the provision and/or extension of public services. These plans can include the Water Master Plan, the Sanitary Sewer Master Plan, and the City's Capital Improvement Plan. Cost estimates for improvements identified within each respective plan will be used as a basis for establishing and periodically updating development fees. As part of the next update for each of these plans, the update shall include a more streamlined process to facilitate smaller development projects. This process may involve an equivalent dwelling unit (EDU)-type fee and accompanying study to determine EDU allocations.	Public Works/ Engineering, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Current practice. Master plans are in place and are the basis for the impact fees.
<u>Action CSF 1b:</u> As part of the development review process, evaluate the degree of impact a	Public Works/	Ongoing	☐ Complete

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Action	Responsible Department	Priority/Timing	Status
development will have on the City's infrastructure. The City Council shall ensure that appropriate impact fees and assessments are levied accordingly.	Engineering, Community Development		☒ In progress <i>Comments:</i> Impact fees are reviewed and updated on a regular basis to reflect inflation and applicability. Off-site utility impact studies are conditioned on development to identify the nexus to master planned off-site infrastructure.
<u>Action CSF 1c:</u> As part of the development review process, ensure that utilities associated with development and infrastructure projects will be constructed underground consistent with the requirements of Chapter 13.60.	Public Works/ Engineering, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing. Projects are conditioned to underground utilities as required by the MC.
<u>Action CSF 1d:</u> Provide assistance and support, when feasible, to residents, businesses, and new development areas to secure high-speed communications technologies in areas of the City not currently served by such infrastructure.	Community Development, Public Works/ Engineering	A	☐ Complete ☒ In progress <i>Comments:</i> New technology and State laws are providing private communications companies with more opportunities for cost effective solutions for providing high-speed communications within the City. The

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Action	Responsible Department	Priority/ Timing	Status
			City is looking at revisions to its MC and engineering standards to facilitate this transition.
<u>Action CSF 2a:</u> As part of the development review process, determine the potential impacts of development and infrastructure projects on the water system and ensure that new development contributes its fair share toward necessary water infrastructure and supply. The City Engineer and Community Development Department shall be responsible for ensuring that the assessments are made.	Public Works/ Engineering, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing. The City master plans and impact fees ensure future developments pay their fair share.
<u>Action CSF 2b:</u> Achieve water use reductions through implementation of the Demand Management Measures (DMM) contained in the water supply assessment, Urban Water Management Plan, or other appropriate measures as applicable.	Public Works/ Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> The City has a water conservation program and is a member of the Sonoma Marin Saving Water Partnership. The Program offers water use surveys and rebates for high efficiency toilets and washing machines, and for replacing grass with low water use landscaping.
<u>Action CSF 2c:</u> Develop mechanisms and infrastructure to deliver recycled water to City water users from the Santa Rosa Subregional Treatment and Reclamation System.	Public Works/ Engineering	A/B	☐ Complete ☐ In progress <i>Comments:</i> On hold. Reduction in

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Action	Responsible Department	Priority/Timing	Status
			potable use, legislative disincentives, and high costs to extend the Santa Rosa recycled pipeline make this infeasible. City is monitoring changes in these factors that would make it worthwhile. Additionally, the City pays over 80% of its sewer revenue for wastewater treatment and is emphasizing infrastructure renewal and replacement projects.
Action CSF 2d: Coordinate with the Sonoma County Water Agency, and continue to participate in planning efforts for the Santa Rosa Plain Groundwater Management Plan to ensure more reliable conjunctive groundwater use.	Public Works/Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing. The City is a member of the newly formed Santa Rosa Plain GW Association and conjunctive use is identified in the GSA's Plan as one of the tools for sustainable groundwater. The City also participates on the Sonoma Water WAC and TAC and Operations

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Action	Responsible Department	Priority/Timing	Status
			Subcommittees. With the current drought, conjunctive use is discussed frequently and Contractors with that ability are encouraged to coordinate their groundwater pumping with availability of surface water supplies.
<u>Action CSF 2e:</u> Develop a public outreach and incentive program to expand and promote the use of recycled water once delivery infrastructure becomes available (this action may be in conjunction with the Conservation Guide discussed in the Conservation Element).	Public Works/Engineering	A/B	☐ Complete ☐ In progress <i>Comments:</i> Not started. Recycled water is not feasible for the foreseeable future.
<u>Action CSF 2f:</u> Through the planning process and the Conservation Guide discussed in the Conservation Element, the City shall implement its water waste and water conservation requirements established in Chapter 13.30 of the Municipal Code.	Public Works/Engineering, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> The City has a water conservation program and water and sewer rates that incentivize conservation.
<u>Action CSF 2g:</u> Update the City's water waste and conservation strategy established in Chapter 13.30 of the Municipal Code to be consistent with current BMPs for water conservation, including measures identified by the Sonoma County Water Agency, Sonoma-Marín Water Saving Partnership, and California Urban Water Conservation Council. Ensure that the Conservation Guide (see Conservation Element) includes the mandatory and voluntary measures identified in Chapter 13.30.	Public Works/Engineering	A	☐ Complete ☒ In progress <i>Comments:</i> Chapter 13.30 is effective for a small community and is being used for both

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Action	Responsible Department	Priority/ Timing	Status
			long-term conservation and the current drought with a Stage 2, 20% reduction. The strategy accommodates further reductions if called upon. Revisions are needed to be more consistent with the larger retailers, however. For example, the City's drought water states only go to 30% and larger agencies are required to have contingency plans accounting for reductions up to 50%.
Action CSF 2h: Coordinate Cotati's sewage system with other affected municipalities (Santa Rosa, Rohnert Park, Sebastopol, and Sonoma County) to bring about more efficient and effective solutions for the affected region.	Public Works/ Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> As a customer relying on Santa Rosa for wastewater treatment, the City is a member of and participates in the Subregional meetings. At these meetings, Santa Rosa shares its operational and maintenance and

TABLE 11-1: General Plan Implementation

Action	Responsible Department	Priority/ Timing	Status
			capital planning and the member agencies have opportunity to comment and annually make recommendations on the Subregional Budget.
Action CSF 2i: Develop a program to reduce sewer usage. Continue to implement the low flow toilet retrofit program.	Public Works/ Engineering	A	☐ Complete ☒ In progress <i>Comments:</i> The City's rates incentivize low water use resulting in low sewer usage. The City has rebate programs for high efficiency toilets and washing machines. Daily Acts has installed greywater systems and provided workshops.
Action CSF 2j: Continue to participate in the Santa Rosa Subregional Sewage System efforts to expand capacity and locate appropriate uses for the treated wastewater.	Public Works/ Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> As a customer of the Subregional System, the City participates in the Regional Technical Advisory Committee. With significant reductions in water use, system capacity is

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Action	Responsible Department	Priority/Timing	Status
			no longer an issue and efforts are focused on R&M of aging infrastructure. Santa Rosa has begun the process of charging its recycled agricultural users for the water which recognizes its value as a resource rather than a waste to dispose of.
Action CSF 2k: The City Engineer shall monitor sewer capacity. The remaining sewer capacity shall be offered to serve the existing homes in newly annexed areas prior to the issuance of any new building permits.	Public Works/ Engineering, Community Development,	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> Due to significant reductions in indoor water use, sewer treatment capacity is no longer a current issue. The City's Wastewater Master Plan does not contemplate serving areas outside the current City limits. The Master Plan update could establish a Study Area consistent with the General Plan's Urban Growth Boundary and evaluate sewer flows generated by existing and future

TABLE 11-1: General Plan Implementation

Action	Responsible Department	Priority/ Timing	Status
			development in those areas.
<u>Action CSF 2l:</u> Continue to monitor wastewater flow generation rates within the City's service area and apply to the subregional partners for an incremental increase in wastewater flow allocation to meet projected demand prior to any exceedance of the City's wastewater flow allocation under the Subregional Partnership.	Public Works/ Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Because of significant and lasting water use reductions over the past 2 decades, the City's current regional wastewater allocation is sufficient for the foreseeable future. Staff will continue to monitor flows against its regional allocation.
<u>Action CSF 2m:</u> Coordinate with the Laguna Wastewater Treatment Plant to increase the National Pollutant Discharge Elimination System (NPDES) permit capacity of the plant to meet projected 2035 demand for all sources of wastewater treated at the plant.	Public Works/ Engineering	A	☐ Complete ☐ In progress <i>Comments:</i> Due to significant water use reductions over the past 20 years, the plant's capacity is adequate for the foreseeable future.
<u>Action CSF 2n:</u> Perform regular cleaning and inspection to help eliminate sanitary sewer overflows.	Public Works/ Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> The City has a map of FOG Hot Spots and routinely cleans these sections.
<u>Action CSF 2o:</u> Continue to enforce the California Building Code and the California Fire Code to	Community	Ongoing	☐ Complete

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Action	Responsible Department	Priority/ Timing	Status
ensure that all construction implements fire-safe techniques, including fire resistant materials, where required.	Development		☒ In progress <i>Comments:</i> Ongoing
<u>Action CSF 2p:</u> As part of the development review process for new projects, the City will continue to refer applications to the Rancho Adobe Fire Protection District for determination of the project's potential impacts on fire protection services. Requirements will be added as Conditions of Approval to project's approving resolutions.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action CSF 2q:</u> As part of the development review process, consult with the Police Department in order to ensure that the project design facilitates adequate police response time and public safety and that the project addresses its impacts on police services.	Community Development, Police Department	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action CSF 2r:</u> Perform a periodic assessment to ascertain means of assuring that the Police staff and equipment are adequate to meet the needs of the community.	City Manager, Police Department	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing. Equipment is typically procured as needed by basic police safety standards, best practices for non-lethal control, and innovative equipment recommended by the Police Chief, such as Electric Patrol Car and WRAP, and bola wrap. Per recent state law, the Council now needs

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Action	Responsible Department	Priority/ Timing	Status
			to authorize the use or purchase of any "military" equipment, ensuring it meets the social standards of the community.
<u>Action CSF 2s:</u> Develop information on Neighborhood Watch Programs and actively promote such programs.	City Manager, Police Department	A	☒ Complete ☒ In progress <i>Comments:</i> Neighborhood Watch has evolved to Beat Officers. For the past approximately 5 years, Police Department has been holding Area Officer (Beat) meetings. The City is divided into 6 beats, each with an assigned area officer who is available to answer citizen and business questions, and hold area community meetings at least twice per year in each beat.
<u>Action CSF 3a:</u> Work with the refuse collection contractor and the Sonoma County Waste	City Manager,	Ongoing	☐ Complete

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Action	Responsible Department	Priority/Timing	Status
Management Agency to continue and expand an effective recycling and composting program of glass, paper, aluminum, plastic, and other recyclable materials, as well as compostable materials including yard debris and vegetative food scraps.	Public Works/Engineering		☒ In progress <i>Comments:</i> Ongoing.
<u>Action CSF 3b:</u> Require the City's refuse collection contractor to be responsible for periodic press releases which remind residents about the recycling and composting program.	City Manager	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Recology sends out quarterly newsletters to all of its customers about programs and for education.
<u>Action CSF 3c:</u> Work with the City's refuse collection contractor and Sonoma County Waste Management Agency to provide a higher level of recycling and composting services for multiple family projects.	City Manager, Public Works/Engineering, Community Development	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> Not started.
<u>Action CSF 3d:</u> Undertake a solid waste disposal and reduction education program in collaboration with the Sonoma County Waste Management Agency. The outreach program shall include information related to the proper disposal and resources for the disposal of household hazardous wastes, including, but not limited to: • Motor oil • Electronics • Medications/pharmaceuticals • Batteries • Paint • Syringes/needles	City Manager, Public Works/Engineering	A	☒ Complete ☒ In progress <i>Comments:</i> Police holds drug takeback events and regular collection in the lobby. City newsletter periodically pushes out information on waste services. The Waste Management Agency (now known as Zero Waste)

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Action	Responsible Department	Priority/Timing	Status
- Treated Wood - Fluorescent lamps/CFLs			Sonoma) has developed a robust website and materials on how to dispose of all items, which is leveraged by Recology in its direct mail newsletters.
<u>Action CSF 3e:</u> Amend or revise the City's procurement process to favor the purchase of recycled products and/or materials that contain recycled materials.	City Manager, City Council	A	☐ Complete ☒ In progress <i>Comments:</i> The City requires paper with recycled content in its operations.
<u>Action CSF 4a:</u> Through the development review process, ensure that the Cotati/Rohnert Park School District is provided an opportunity to evaluate the impact of new development to public schools that serve the City of Cotati.	Community Development	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> Ongoing
<u>Action CSF 4b:</u> Encourage SSU to undertake projects in the City and to undertake assignments on real-world projects in Cotati. Examples of such projects may include, but are certainly not limited to: - Programs that provide care and assistance to seniors, - Programs that promote youth activity and community participation, - Joint use of recreational facilities, - Programs that encourage internships in Cotati;	City Manager, Community Development	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> The Recreation department works with Rancho HS Hospitality students on projects. Prior to COVID, the City offered internships to SSU students.

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Action	Responsible Department	Priority/ Timing	Status
- Programs that expand public access to the arts and cultural resources, and - Programs that support the City's conservation and sustainability goals.			
<u>Action CSF 4c:</u> Designate a City staff person or member of the City Council to act as a liaison between the City and SSU to encourage collaboration on projects, activities, and service opportunities.	City Manager, City Council	A	☐ Complete ☒ In progress <i>Comments:</i> The City Manager is liaison. There is a "2x2x2" committee that meets regularly to update and coordinate between Cotati, RP, SSU, and Rancho Cotati School District. For Cotati, Council Members Sparks and Harvey have been designated for this committee, which also includes the CM's.
<u>Action CSF 4d:</u> Identify partnership opportunities between municipalities, other agencies and library support organizations to expand library facilities, resources and services.	City Manager	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> A CC member sits on the Library board. Recreation Dept. regularly partners with the Library or Library Foundation

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Action	Responsible Department	Priority/ Timing	Status
			for mobile book buses at La Plaza park events and at the Veronda Falletti Ranch.
<u>Action CSF 4e:</u> Pursue joint-use agreements with schools, social service agencies, cultural institutions, and other community organizations to extend library and other public services to populations that may otherwise not be served.	City Manager, City Council	A	☐ Complete ☐ In progress <i>Comments:</i> The City has agreements with Farmster for ag programming at Veronda Falletti Ranch and with SRJC for recreation programs for seniors, but nothing explicit to extend library services.
<u>Action CSF 4f:</u> Identify partnership opportunities between the City and local volunteers to undertake projects that educate and inform the public about the City's historical and cultural background.	City Manager, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> The City provides free space to the Historical Society and consults with them regularly on historical information for sign panels, etc.
<u>Action CSF 5a:</u> Regularly update information on the City's website to provide current information regarding City services, City programs, and resources for residents, visitors and	City Manager	Ongoing	☐ Complete

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Action	Responsible Department	Priority/Timing	Status
businesses.			☒ In progress <i>Comments:</i> Ongoing. The City's website has greatly expanded in recent years, including resources and application forms. The City Manager's office does regular social media updates.
<u>Action CSF 5b:</u> Prior to City meetings, hearings, and public workshops, provide adequate notice to the public through a range of methods, including but not limited to, the City's website, advertisements in the local newspaper, postings on community bulletin boards, outreach to local schools, and outreach at community events.	City Manager, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> The City routinely goes beyond legal requirements for noticing and on-site signage.
<u>Action CSF 5c:</u> Implement programs aimed at improving and enhancing City government services to the public. Programs may include, but are not limited to, public feedback questionnaires, online resources for development review procedures and requirements, the identification of permit streamlining incentives and tools, and periodic updates to the Planning Commission and City Council regarding new staff procedures and protocols to improve government service levels.	City Manager, Community Development	A	☐ Complete ☒ In progress <i>Comments:</i> The City's online services to the public have increased greatly, especially during COVID. Resources, application forms, and surveys are now regularly offered through the City webpage, and Zoom is used for virtual live participation in City

TABLE 11-1: General Plan Implementation

Action	Responsible Department	Priority/Timing	Status
<u>Action CON 1a:</u> Require development project proposals, infrastructure projects, long-range planning projects, and other projects that may potentially impact special-status species and sensitive resources to submit a biological resources evaluation which determines whether significant adverse impacts will occur. Evaluations shall be carried out under the direction of the Community Development Department and consistent with applicable state and federal guidelines. Projects shall be designed to avoid or reduce impacts to the maximum extent feasible. Where adverse impacts cannot be feasibly reduced or avoided through project design, projects shall include the implementation of site-specific or project-specific effective mitigation strategies developed by a qualified professional in consultation with state or federal resource agencies with jurisdiction (if applicable) that may include, but are not limited to, the following strategies: a. Preservation of habitat and connectivity of adequate size, quality, and configuration to support the special-status species. Connectivity shall be determined based on the specifics of the species' needs. b. Project design measures, such as clustering of structures or locating project features to avoid known locations of special-status species and/or sensitive habitats. c. Provision of supplemental planting and maintenance of grasses, shrubs, and trees of similar quality and quantity to provide adequate vegetation cover to enhance water quality, minimize sedimentation and soil transport, and provide adequate shelter and food for wildlife. d. Protection for habitat and the known locations of special-status species through adequate buffering or other means. e. Provision of replacement habitat of like quantity and quality on- or off-site for special-status species. Preference shall be given to the preservation of habitat as close to the area of impact as feasible, so long as that habitat is of comparable quality. f. Enhancement of existing special-status species habitat values through restoration	Community Development	Ongoing	meetings. ☐ Complete ☒ In progress <i>Comments:</i> Ongoing

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Action	Responsible Department	Priority/Timing	Status
and replanting of native plant species. g. Provision of temporary or permanent buffers of adequate size (based on the specifics of the special-status species) to avoid nest abandonment by nesting migratory birds and raptors associated with construction and site development activities. h. Incorporation of the provisions or demonstration of compliance with applicable recovery plans for federally listed species. i. Monitoring of construction activities by a qualified biologist to avoid impacts to on-site special status species.			
<u>Action CON 1b:</u> Where sensitive biological habitats have been identified on or immediately adjacent to a project site, the project shall include appropriate mitigation measures identified by a qualified biologist, which may include, but are not limited to the following: a. Pre-construction surveys for species listed under the State or Federal Endangered Species Acts, or species identified as special-status by the resource agencies, shall be conducted by a qualified biologist; b. Construction barrier fencing shall be installed around sensitive resources and areas identified for avoidance or protection; and c. Employees shall be trained by a qualified biologist to identify and avoid protected species and habitat	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action CON 1c:</u> Develop CEQA Thresholds of Significance to assist staff, project applicants, and decision-makers in determining whether a project may have a significant effect on the environment under Section 21082.2 of the California Environmental Quality Act (CEQA).	Community Development	A	☐ Complete ☒ In progress <i>Comments:</i> Ongoing. SB 743 set VMT and GHG thresholds and the MC was updated accordingly in 2020.
<u>Action CON 1d:</u> Through coordination with the U.S. Fish and Wildlife Service, California	Community	Ongoing	☒ Complete

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Action	Responsible Department	Priority/Timing	Status
Department of Fish and Game, and Sonoma County develop and maintain a map of sensitive biological communities and habitat within the Cotati Urban Growth Boundary. Ensure that this map and associated information is readily available to potential developers and the public.	Development		☐ In progress <i>Comments:</i> The City's GIS webpage provides this information to the public.
<u>Action CON 1e:</u> Revise the Zoning Map to add the coordinated planning overlay zone to the Commercial/Industrial and General Commercial areas south of Helman Lane that are located within the critical habitat designation for the California tiger salamander.	Community Development	A	☐ Complete ☐ In progress <i>Comments:</i> The City's GIS webpage provides parcel-level CTS habitat area identification.
<u>Action CON 1f:</u> Utilize existing regulations and procedures, including but not limited to the Land Use Code, Design Review, and the environmental review process (CEQA) to conserve wetlands and riparian habitat within the City and the Urban Growth Boundary. Comply with the federal and state requirements, including no net loss of wetlands using mitigation strategies such as: a. Avoidance of wetlands and riparian habitat through site design; b. Clustered development; c. Transfer of development rights; and/or d. Compensatory mitigation, such as habitat restoration or habitat creation.	Community Development	Ongoing	☒ Complete ☒ In progress <i>Comments:</i> The Cottage Housing ordinance encourages and rewards clustering of housing and rewards avoidance of wetlands.
<u>Action CON 1g:</u> Coordinate with the California Department of Fish and Game and Sonoma County to identify potentially impacted aquatic habitat within the City and the Urban Growth Boundary and to develop riparian management guidelines to be implemented by development, recreation, and other projects adjacent to creeks, streams and other waterways.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing. No annexations have occurred since GP adoption in 2015, but

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Action	Responsible Department	Priority/ Timing	Status
			the City pre-zoned three properties in 2019. The City engages in project-specific management with Water Board and Sonoma Water.
<u>Action CON 1h</u> : Periodically review, and update if necessary, Chapter 17.56 of the Cotati Municipal Code to ensure that the most appropriate requirements and best management practices are implemented to protect and restore wetland resources in the Planning Area.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action CON 1i</u> : Provide a Conservation Page (or similar page) on the City's website provides links to resource agencies (CDFG, USFWS, USACE, etc.) and provides information regarding local and regional conservation and environmental programs, to the extent the City has readily available information.	Community Development	A	☐ Complete ☐ In progress <i>Comments:</i> Not started.
<u>Action CON 1j</u> : Coordinate with interested public and private entities to create new and expanded public access trails along creeks and streams that connect to parks and open space areas within the Urban Growth Boundary.	Community Development, Public Works/ Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing.
<u>Action CON 1k</u> : Continue to identify which stormwater and drainage facilities are in need of repair and address these needs through the CIP process.	Public Works/ Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Addressed as part of City's O&M. Failed and cracked drains have been removed and replaced in Holiday Park and along ORH. Significant stormwater upgrades were completed as part of the 2016

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Action	Responsible Department	Priority/Timing	Status
			Downtown Revitalization Project.
<u>Action CON 1i</u> : Require assessment of public views and ridgelines as part of the project review process to assure that projects protect natural resources through proper site planning, building design, and landscaping.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing.
<u>Action CON 2a</u> : Review all new industrial and commercial development projects for potential air quality impacts to residences and other sensitive receptors. Staff shall ensure that mitigation measures and best management practices are implemented to reduce significant emissions of criteria pollutants.	Community Development	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> Ongoing project-by-project through CEQA process and referrals to BAAQMD
<u>Action CON 2b</u> : Refer development, infrastructure, and planning projects to the Bay Area Air Quality Management District (BAAQMD) for review. Require project applicants to prepare air quality analyses to address BAAQMD and General Plan requirements, which include analysis and identification of: a. Air pollutant emissions associated with the project during construction, project operation, and cumulative conditions. b. Potential exposure of sensitive receptors to toxic air contaminants. c. Significant air quality impacts associated with the project for construction, project operation, and cumulative conditions. d. Mitigation measures to reduce significant impacts to less than significant or the maximum extent feasible where impacts cannot be mitigated to less than significant.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing, see 2a above.
<u>Action CON 2c</u> : Adequate buffers between new industrial uses and sensitive receptors shall be required to avoid potential air quality and nuisance impacts.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i>

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Action	Responsible Department	Priority/Timing	Status
<u>Action CON 2d</u> : Provide a Conservation Page (or Environmental Page) on the City's website provides links to resource agencies (ARB, BAAWMD, EPA, etc.) and provides information, regarding local and regional conservation and environmental programs, to the extent the City has readily available information, including methods for pollution prevention, including reduced air pollutant and greenhouse gas emissions through use of alternative forms of transportation (bicycling, pedestrian, transit), through reducing wood-burning activities using EPA-certified wood-burning devices, etc.	Community Development	A	Ongoing ☐ Complete ☐ In progress <i>Comments:</i> Not started
<u>Action CON 2e</u> : Continue to review new development, significant remodels, and infrastructure projects for consistency with the county-wide Climate Action Plan 2020.	Community Development	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> Ongoing in coordination with RCPA.
<u>Action CON 2f</u> : Regularly monitor and track the City's progress towards meeting the municipal GHG reduction goals contained in the 2008 Cotati Greenhouse Gas Emissions Reduction Action Plan.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing, see 2e above.
<u>Action CON 2g</u> : Update the City's 2008 Greenhouse Gas Emissions Reduction Action Plan every five years, or more frequently if the City Council deems appropriate, to make progress towards the City's GHG reduction goals.	Community Development,	A	☐ Complete ☐ In progress <i>Comments:</i> Not done yet.
<u>Action CON 3a</u> : Continue to review development projects to ensure that all new public and privately development complies with CALGreen Tier 1 standards as well as the energy efficiency standards established by the General Plan and Land Use Code.	Community Development	Ongoing	☒ Complete ☒ In progress <i>Comments:</i> Occurs every 3 years with CA Building Code updates
<u>Action CON 3b</u> : Amend the Land Use Code to include a requirement that all new swimming	Community Development	A	☐ Complete ☐ In progress

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Action	Responsible Department	Priority/ Timing	Status
pools be solar heated.			<i>Comments:</i> Not done
<u>Action CON 3c:</u> Connect residents and businesses with programs that provide free or low-cost energy efficiency audits and retrofits to existing buildings.	Community Development	A	☐ Complete ☒ In progress <i>Comments:</i> Ongoing thru referrals to RCPA, BayREN, the County
<u>Action CON 3d:</u> Amend the Municipal Code to incentive the use of small-scale renewable energy facilities and, where appropriate, to remove impediments to such uses.	Community Development	A	☒ Complete ☒ In progress <i>Comments:</i> Solar permitting has been streamlined since 2019, with reduced fees and processing times
<u>Action CON 3e:</u> Amend the Land Use Code to include provisions for alternatives to traditional paved surfaces, e.g. turf block, where appropriate.	Community Development	A	☐ Complete ☒ In progress <i>Comments:</i> Ongoing; prioritized through discussions with Planning Commission
<u>Action CON 3f:</u> Review development applications consistency with the solar access, building orientation, shade tree, and other climate-related provisions in the General plan, Land Use Code, and Design Review Standards.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action CON 3g:</u> Establish an annual tree planting day, making every effort to collaborate with and engage civic and community groups and local nurseries to assist with providing trees, outreach, and coordination.	City Manager, Community Development	A	☐ Complete ☐ In progress <i>Comments:</i> Not done but the City has a mitigation fund

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Action	Responsible Department	Priority/ Timing	Status
			that gets regular prioritized contributions for tree planting
<u>Action CON 3h:</u> Update the Design Guidelines to encourage the use of trees for windbreaks and wind channeling in new development and to ensure that deciduous trees do not interfere with solar access.	Community Development	A	☐ Complete ☐ In progress <i>Comments:</i> Not done
<u>Action CON 3i:</u> Provide a Conservation Page (or Environmental Page) on the City's website provideing links to resource agencies and information regarding local and regional conservation and environmental programs, to the extent the City has readily available information, including recycling guidance for single family residences, businesses, and apartments, opportunities for reuse of materials, a description of how to compost, and a description of methods to reduce water use, such as appropriate re-use and recycling of water, water conservation measures, and xeriscaping.	Community Development	A	☐ Complete ☒ In progress <i>Comments:</i> Water conservation resources are included on City webpage.
<u>Action CON 3j:</u> Develop a list of drought-tolerant and native plants appropriate for use in Cotati and review development projects for adherence to this list.	Community Development	A	☐ Complete ☐ In progress <i>Comments:</i> Not done
<u>Action CON 3k:</u> Continue implementing the City Tree Preservation and Protection Ordinance (Chapter 17.54 of the Municipal Code). .	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action CON 3l:</u> Periodically undertake a citywide notification program to notify the citizens and arborists doing business within the City limits of the tree preservation requirements.	Community Development	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> Not done
<u>Action CON 3m:</u> Through the use of public funds, where available, provide for the screening of public parking areas through the use of trees, shrubs, berms, and evergreen plants	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i>

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Action	Responsible Department	Priority/Timing	Status
<u>Action CON 3n</u> : Through the development review process, the City shall encourage the use of deciduous trees to promote energy conservation.	Community Development	Ongoing	Ongoing ☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action CON 3o</u> : During the development review process, discourage the loss of native trees in accordance with the Tree Preservation and Protection Ordinance (Chapter 17.54 of the Municipal Code).	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action CON 3p</u> : The City shall continue to implement the landscape and tree ordinance to give preference to native and drought tolerant species. The Planning Division shall review and revise as necessary.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action CON 3q</u> : Design Review criteria shall be prepared to require that creeks, trees, views and features unique to the site be preserved and incorporated into design proposals. The Design Review Committee shall insure that new development meets the criteria.	Community Development	A	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action CON 3r</u> : Through the use of public funds, where available, provide educational plant and tree labeling in City parks and City-maintained plant demonstration areas to educate and inform residents of native plant and tree species planted and maintained in Cotati.	Community Development, Public Works/ Engineering	A/B	☐ Complete ☒ In progress <i>Comments:</i> Plants are identified in the City's Demonstration Garden
<u>Action CON 4a</u> : Work with the Federated Indians of the Graton Rancheria to prepare a narrative description of the Native American background of the Cotati area and request the Federated Indians of the Graton Rancheria provide pictorial examples of the types of Native American resources present in the vicinity. Place this description on the City's website as a link under the History of Cotati section.	Community Development	A	☐ Complete ☐ In progress <i>Comments:</i> Not done
<u>Action CON 4b</u> : Require a cultural and archaeological survey prior to approval of any	Community	Ongoing	☐ Complete

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Action	Responsible Department	Priority/Timing	Status
development project where a potential or known historical, archaeological, or other cultural resource is located or which would require excavation in an area that is sensitive for cultural or archaeological resources. If significant cultural or archaeological resources, including historic and prehistoric resources, are identified, the project shall be required to implement appropriate measures, such as avoidance, capping of the resource site, or documentation and conservation, to reduce adverse impacts to the resource to a less than significant level.	Development		☒ In progress <i>Comments:</i> Ongoing
<u>Action CON 4c:</u> Require all development, infrastructure, and other ground-disturbing projects to comply with the following conditions in the event of an inadvertent discovery of cultural resources or human remains: a. If construction or grading activities result in the discovery of significant historic or prehistoric archaeological artifacts or unique paleontological resources, all work within 100 feet of the discovery shall cease, the Community Development Department shall be notified, the resources shall be examined by a qualified archaeologist, paleontologist, or historian for appropriate protection and preservation measures; and work may only resume when appropriate protections are in place and have been approved by the Community Development Department. b. If human remains are discovered during any ground disturbing activity, work shall stop until the Community Development Department and the County Coroner have been contacted; if the human remains are determined to be of Native American origin, the Native American Heritage Commission (NAHC) and the most likely descendants have been consulted; and work may only resume when appropriate measures have been taken and approved by the Community Development Department.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action CON 4d:</u> Continue to invite the Federated Indians of the Graton Rancheria, as well as other recognized tribes that express interest, to comment on City projects as part of the environmental review process.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing through the tribal consultation

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Action	Responsible Department	Priority/ Timing	Status
<u>Action CON 4e:</u> Develop a Historic Cotati program to identify historic resources, encourage landowners to voluntarily preserve and rehabilitate historical structures, and to provide a coordinated approach to draw visitors and tourists to these areas. The program may include: a. Coordinated signage and identifying placards of historic areas, including downtown, specific buildings, and businesses. b. Maps available on-line, at the Chamber of Commerce, and key locations of the City that direct visitors and history aficionados to key historic and cultural resources in the City. c. Establishment of local historic districts (potentially the Old Redwood Highway Corridor) with standards to conserve historical resources and promote the highest and best use of such resources. d. Property owner incentives such as reduced building permit fees for historic renovations, streamlined application processing, a brochure that identifies resources to purchase materials and fixtures that are historically accurate in appearance but offer modern benefits (e.g., energy-efficient lighting, windows, building materials that correlate to specific architectural or historic periods that are often seen in the City).	City Manager, Community Development	A	process in CEQA ☐ Complete ☒ In progress <i>Comments:</i> Interpretive sign panels for kiosks design started in 2020. The City partners with the Historical Society on informational and signage efforts. The City also uses a historical street naming standard. Part of the Kessing Ranch project was the preservation of the Barn by integrating it into the development as a passive park area. La Plaza ring road layout is a registered state historic landmark.
<u>Action CON 4f:</u> Develop guidelines for remodels of potentially historic residential structures to ensure that the character and individuality of such residences is maintained. The guidelines should address: 1. Design styles, age of home, and other criteria to determine applicability of the guidelines;	Community Development	A	☐ Complete ☐ In progress <i>Comments:</i> Not done. The City utilizes Secretary of the Interior standards

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Action	Responsible Department	Priority/ Timing	Status
2. Exterior features that are important and covered by the guidelines (e.g., siding and exterior finishes, windows, doors, roofs, porches, garages, outbuildings, streetscapes); 3. Standards for modifications and renovation, including the extent of changes that can occur; 4. Activities that are exempt from the guidelines, such as interior improvements and routine maintenance and repair.			for the treatment of historic properties and refer projects to SHPO.
<u>Action CON 4g:</u> Collaborate with the Chamber of Commerce and other interested community groups to support and promote community festivals and events, such as the Cotati Accordion Festival, Jazz Festival, and Oktoberfest.	City Manager	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing. The City supports the Chamber with \$15k annually, and has been waiving fees for events since COVID.
<u>Action EV 1a:</u> Develop, adopt and implement an Economic Sustainability Strategy.	City Manager, Community Development	A	☒ Complete ☐ In progress <i>Comments:</i> Done. The Economic Development ordinance and rezoning was adopted in 2019. In 2020 the City adopted COVID ED response resolution.
<u>Action EV 1b:</u> Consider the establishment of a Business Improvement District in the downtown area.	City Manager, Community	A	☐ Complete ☐ In progress

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Action	Responsible Department	Priority/ Timing	Status
	Development		<i>Comments:</i> Not done, but Economic Development Plan is very DT focused.
<u>Action EV 1c:</u> Identify potential funding sources and methods to replace Redevelopment Agency funds that had been planned to provide support for business growth.	City Manager, Community Development	A	☐ Complete ☒ In progress <i>Comments:</i> Ongoing. Mostly subject to state law. In the meantime, the City is pursuing its Economic Development Strategy.
<u>Action EV 1d:</u> Establish an incentive program, including permit streamlining incentives and assistance in the identification of vacant or underdeveloped parcels, to attract visitor serving uses, including but not limited to, hotels, restaurants, art galleries, and green businesses.	City Manager, Community Development	A	☐ Complete ☒ In progress <i>Comments:</i> In 2019 a hotel approved, and the City worked with applicant to support its development though COVID.
<u>Action EV 1e:</u> As part of an overall branding effort, develop an updated signage program including: • “Welcome to Cotati”/”You are now leaving Cotati” signs maintained at all principal entry/exit points of the City; • Signage that directs visitors to key attractions, public parking, recreational areas, and focal points in Cotati; and	City Manager, Community Development	A	☒ Complete ☒ In progress <i>Comments:</i> 2019 Kiosk and wayfinding designs developed; 2020 finalized gateway sign designs.

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Action	Responsible Department	Priority/ Timing	Status
Signage that identifies areas of historical or cultural significance.			
<u>Action EV 1f:</u> As part of an overall branding effort, develop distinctive palette of native plants and trees to be used in landscaped public areas.	City Manager, Community Development	A	☐ Complete ☐ In progress <i>Comments:</i> Not done.
<u>Action EV 1g:</u> As part of an overall branding effort, coordinate with the Chamber of Commerce to develop marketing and tourism materials that highlight the City's proximity to SSU's Green Music Center, local cultural events, art events, local music events, and rich musical history.	City Manager, Community Development	A	☐ Complete ☒ In progress <i>Comments:</i> The City has general branding in place, including banner signs and a promotional video about Cotati.
<u>Action EV 1h:</u> Partner with local businesses to establish an "adopt a landscape" program. The program should provide opportunities for local businesses to maintain and clean public rights of way and public areas within the City to assist with beautification and aesthetic appeal. A corresponding signage program should be included to highlight and acknowledge work done in the City by local businesses.	City Manager, Public Works/ Engineering	A	☐ Complete ☒ In progress <i>Comments:</i> The City has a draft program. The 101/116 interchange has been adopted by the City's landscape contractor, PJM. The City is receptive to public requests for volunteer clean-up events, including annual Creek Week event, and residents along Water Street removing French Broom from the creek.

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Action	Responsible Department	Priority/Timing	Status
<u>Action EV 1i:</u> Continue to work with the Chamber of Commerce, Sonoma County BEST, GO LOCAL Sonoma County, and other organizations to attract additional businesses.	City Manager, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>EV 1j:</u> Continue Community Development Department technical assistance for new economic development projects requiring development and/or use permit applications. In conjunction with Action LU 4a, work with the local business community to ensure that the City effectively meets the needs of the business community.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing. The City is implementing the 2019 ED ordinance, The County does general business attraction. The Chamber of Commerce doesn't have bandwidth to attract businesses, but helps businesses that approach them because they are interested in locating here.
<u>Action EV 2a:</u> Pursue funding sources, as they become available, to implement the public improvements and infrastructure in the Downtown Specific Plan.	Public Works/Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing. The City is pursuing EV charger grants.
<u>Action EV 2b:</u> Continue to work with the Chamber of Commerce to devise plans to promote various festivals and community events that are unique to Cotati. The La Plaza Park or the inner Hub area shall be the focal point of these festivals.	City Manager	Ongoing	☐ Complete ☒ In progress <i>Comments:</i>

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Action	Responsible Department	Priority/Timing	Status
			Ongoing. Local events include the Accordion Festival, Cotati Music Festival, Oktoberfest, Kids Day, and SoCo Market. Some of these events were on hiatus in 2020.
<u>Action LU 1a:</u> Update the Zoning Map to be consistent with the land use designations shown on Figure 7-1.	Community Development	A	☒ Complete ☐ In progress <i>Comments:</i> Done.
<u>Action LU 1b:</u> Review the standards provided in the Land Use Code and amend as necessary for consistency with General Plan policies and allowed uses, including: • Create the Agricultural-5 (5-acre minimum parcel size) and Agricultural-10 (10-acre minimum parcel size) to implement the Agricultural land use designation; • Preclude residential uses in the Commercial/Industrial and General Industrial districts; • Increase maximum building height in the Neighborhood, Urban zone to 35 feet, without the requirement for a use permit; • Increase the maximum site coverage to 55% in the Neighborhood, Medium Density zone and to 75% in the Neighborhood, Urban zone; and • Either combine the Commercial/Industrial and General Industrial districts into a single district that accommodates the range of industrial and commercial uses allowed in the Commercial Industrial land use designation, or amend the Commercial/Industrial and General Industrial designations to accommodate the range of uses allowed in the Commercial Industrial land use designation.	Community Development	A	☐ Complete ☐ In progress <i>Comments:</i> Not done, although new state law has addressed the placement of residential uses in industrial zones.

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Action	Responsible Department	Priority/Timing	Status
<u>Action LU 1c:</u> Prioritize the processing of development applications for infill, underutilized, or vacant parcels designated for urban uses over those projects requiring annexation.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action LU 1d:</u> Annexation proposals shall be evaluated in the development review process and acted upon in accordance with the criteria set forth in this General Plan.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action LU 2a:</u> Through the development review and permit process, screen development proposals for land use compatibility, including conformance with existing development or neighborhoods.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action LU 2b:</u> Update the Land Use Code to allow for the clustering of housing to protect scenic and natural resources and provide permanent open space, so long as there is no increase in density. Revisions should be consistent with standards developed as a result of Action OS 1h.	Community Development	A	☐ Complete ☒ In progress <i>Comments:</i>
<u>Action LU 2c:</u> Update the Design Review Criteria for residential uses to address the following: 1. Outdoor lighting, trash receptacles, fencing and seating space should be carefully considered as integral elements of the landscape and should be included in, and shown on, all landscape plans. 2. Landscaping should utilize plant materials in a logical and orderly manner to define spatial organization, relate buildings and other structures, incorporate various site elements, promote consistency throughout the development, be scaled to site structures, and to provide screening of unaesthetic features. All landscaping shall be adequately maintained. 3. Rooftop and ground level mechanical equipment (e.g. Satellite TV dishes, telephone and electrical boxes, heating, cooling and ventilating systems, and trash sites, etc.) should be screened from public view, unless prohibited by the utility	Community Development	A	☐ Complete ☒ In progress <i>Comments:</i> Ongoing

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Action	Responsible Department	Priority/Timing	Status
provider. 4. Opportunities for community interaction, such as parks, recreation facilities, gathering areas such as gazebos, plazas, etc. 5. Minimize vehicular, bicycle, and pedestrian conflicts. 6. Maximize access to commercial uses, recreational uses, employment, public services and other destinations using a minimum of pavement.			
<u>Action LU 2d:</u> Implement the Downtown Specific Plan and Santero Way Specific Plan, ensuring that a mix of land uses occurs in those locations identified for such uses.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action LU 3a:</u> Review the land uses allowed in the Commercial/Industrial and Industrial zoning districts and consider expanding the uses allowed in the districts in order to increase the development potential of parcels with industrial and industrial-oriented commercial uses in each district, while ensuring that appropriate uses continue to be allowed in each district.	Community Development	A	☒ Complete ☐ In progress <i>Comments:</i> Addressed in ED ordinance in 2019
<u>Action LU 3b:</u> Update the Land Use Code or Design Review Criteria for non-residential uses to include standards that promote attractive and sustainable development for commercial, industrial, office, institutional, and non-residential uses and that address the following provisions: 1. Site planning sensitive to the natural environment and that addresses creating functional and attractive places. 2. Architectural standards for retail, commercial, and visitor-serving uses shall be similar to the Main Street Commercial or Mission Revival styles described in the Downtown Specific Plan, other distinctive historic styles exemplified in Cotati or in a juxtaposition of those styles with either other historic styles represented in the region or with modern features. Architectural features shall include distinctive stylistic hallmarks.	Community Development	A	☐ Complete ☐ In progress <i>Comments:</i> Not started

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Action	Responsible Department	Priority/Timing	Status
3. Criteria to ensure outdoor lighting, trash receptacles, fencing, and seating space are carefully considered as integral elements of the landscape. 4. Landscaping should utilize plant materials in a logical and orderly manner to define spatial organization, relate buildings and other structures, incorporate various site elements, promote consistency throughout the development, and be scaled to site structures. 5. Require separate vehicle access, pedestrian pathways, and secured bicycle parking within the internal site plan of new commercial, office, mixed use, and public facility developments. 6. Criteria for screening rooftop and ground level mechanical equipment (e.g. Satellite TV dishes, telephone and electrical boxes, heating, cooling and ventilating systems, and trash sites, etc.) from public view, unless prohibited by the utility provider. 7. Standards for building design, architecture, and placement that incorporates a pedestrian scale with frontages oriented toward the street front or public gathering areas, varied articulated facades, windows and building features, reduced or zero setbacks where appropriate; and community design features, such as landscaping, entry features, fountains, plazas, pedestrian furniture, and similar features. 8. Requirements for larger projects to include community design and gathering features, such as entry features, outdoor benches, art, plazas, seating areas, fountains, etc. 9. Minimize vehicular, bicycle and pedestrian conflicts. 10. Maximize access to commercial uses, recreational uses, employment, public services and other destinations using a minimum of pavement.			
Action LU 3c: As part of the City's development review process, continue to ensure that commercial projects are designed to minimize conflicts between commercial and residential	Community Development	Ongoing	☐ Complete

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Action	Responsible Department	Priority/Timing	Status
uses. Review of commercial projects should ensure that the following design concepts are avoided in projects that abut residential areas: 1. Corporate design/"signature" buildings and signage, rather than projects specifically designed to fit into the neighborhood 2. Inappropriate building scale and/or siting on the lot 3. Excessive noise due to long hours of operation or inappropriate location of accessory structures 4. Excessive glare or excessive impacts from light sources onto adjacent properties 5. Unnecessary loss of community and environmental resources (archaeological, historical, ecological, recreational, etc.)			☒ In progress <i>Comments:</i> Ongoing
<u>Action LU 4a:</u> Review and update the City's development permitting process to provide a streamlined and straightforward process. At a minimum, the review may consider: • Methods to streamline and simplify the process, including the process for review by City staff as well as various committees and commissions. • Opportunities to reduce redundancies and delays. • Methods to prioritize and fast-track in-fill development projects and re-use projects that are consistent with the General Plan and Land Use Code. • Updating the City's website to provide additional information to the public regarding development application requirements, and the building permit and land use approval process.	Community Development	A/B	☒ Complete ☒ In progress <i>Comments:</i> All of these updates have occurred, and review for further improvements is ongoing.
<u>Action N 1a:</u> Update the Land Use Code to ensure that the noise standards are consistent with this Noise Element, including Tables N-1 and N2, and to require new residential, mixed-use with a residential component, and other noise-sensitive development to be designed to minimize noise exposure to noise sensitive users through incorporation of site planning and	Community Development	A	☐ Complete ☐ In progress <i>Comments:</i> Not done

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Action	Responsible Department	Priority/Timing	Status
architectural techniques such as: • Locating dwellings as far from noise generators as possible. • Locating noise sensitive interior spaces, such as bedrooms, away from noise generators. • Orienting buildings to shield noise sensitive outdoor spaces from noise generators. • Use of sound walls should be avoided or minimized, through alternative measures such as berms, setbacks, or other measures, to the maximum extent feasible and appropriate.			
<u>Action N 1b:</u> Review land use and development proposals, including use permits, for compliance with the noise requirements established in this element, including the standards established in Tables N-1 and N-2. For uses along the SMART corridor, the Federal Transit Administration vibration impact criteria shall be used to evaluate the compatibility of sensitive uses using the best available information (e.g., 2005 SMART DEIR) or site-specific measurements and analyses (assuming active operations). Where necessary, require mitigation measures to achieve the noise standards identified in Tables N-1 and N-2 and, where applicable to minimize exposure of sensitive uses to existing or potential vibration levels to the maximum feasible extent.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action N 1c:</u> Require an acoustical study for all new discretionary projects, including development and transportation, with potential noise impacts. The study shall include mitigation measures necessary to ensure compliance with this Noise Element and relevant noise standards in the Land Use Code.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing.
<u>Action N 1d:</u> The Police Department shall continue to implement the truck ordinance which limits truck traffic routes and weights, thereby effectively reducing noise pollution.	Police Department	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Police enforces the

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Action	Responsible Department	Priority/ Timing	Status
			truck ordinance, including writing both warning and regular citations, as well as verbal warnings.
<u>Action N 1e:</u> Work with the California Highway Patrol to actively enforce the California Vehicle Code as it relates to adequate vehicle mufflers, modified exhaust systems, and car stereos.	Police Department	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action N 1f:</u> Develop a consistent method to enforce Vehicle Code provisions contained in the California Vehicle Code, Division 12, Chapter 5, Article 2.5, Sections 27159 - 27207 related to vehicle noise and, to the extent allowed by State law, develop additional standards to regulate vehicle noise.	City Manager, Police Department, Community Development	A	☐ Complete ☐ In progress <i>Comments:</i> Not started
<u>Action N 1g:</u> Coordinate with Caltrans, the City of Rohnert Park, and Sonoma County, when necessary, to ensure that these outside agencies obtain City concurrence prior to initiating any noise mitigation or other project in, or affecting, Cotati.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action N 1h:</u> During the environmental review process, determine if proposed construction will constitute a significant impact on nearby residents and require mitigation measures in addition to the standard “best practice” controls. Suggested “best practices” for control of construction noise: • Construction period shall be less than twelve months. • Noise-generating construction activities, including truck traffic coming to and from the construction site for any purpose, shall be limited to between the hours of 7:00 am and 7:00 pm on weekdays and 9:00 am and 5:00 pm on Saturdays (if allowed through specific project conditions of approval). No construction shall occur on Sundays or holidays. • All equipment driven by internal combustion engines shall be equipped with	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing

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Action	Responsible Department	Priority/Timing	Status
mufflers, which are in good condition and appropriate for the equipment. - The construction contractor shall utilize “quiet” models of air compressors and other stationary noise sources where technology exists. - At all times during project grading and construction, stationary noise-generating equipment shall be located as far as practicable from sensitive receptors and placed so that emitted noise is directed away from residences. - Unnecessary idling of internal combustion engines shall be prohibited. - Construction staging areas shall be established at locations that will create the greatest distance between the construction-related noise sources and noise-sensitive receptors nearest the project site during all project construction. - The required construction-related noise mitigation plan shall also specify that haul truck deliveries are subject to the same hours specified for construction equipment. - Neighbors located adjacent to the construction site shall be notified of the construction schedule in writing. - The construction contractor shall designate a “noise disturbance coordinator” who will be responsible for responding to any local complaints about construction noise. The disturbance coordinator would determine the cause of the noise complaint (e.g., starting too early, bad muffler, etc.) and institute reasonable measures as warranted to correct the problem. A telephone number for the disturbance coordinator shall be conspicuously posted at the construction site.			
<u>Action OS 1a:</u> Work with the Sonoma County Permit and Resource Management Department to ensure that Open Space/Parks, Agricultural, and Rural Residential lands within the Sphere of Influence and Urban Growth Boundary are zoned appropriately as rural residential, agricultural, parks, and other limited development or recreational uses in order to limit growth-inducement and development.	Community Development	Ongoing	☒ Complete ☐ In progress <i>Comments:</i> Unincorporated properties to the

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Action	Responsible Department	Priority/ Timing	Status
			south, west, and northwest of the city are primarily zoned rural residential and/or agricultural by the County.
<u>Action OS 1b:</u> Review all proposals involving County land, within or adjacent to the Sphere of Influence or Urban Growth Boundary, to ensure adequate preservation of community separators and resources.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action OS 1c:</u> Work with property owners willing to set up land trusts within the City limits.	Community Development	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> Not done
<u>Action OS 1d:</u> Update the Land Use Code to require new development to provide for active and passive open space, whether directly or through in-lieu contribution.	Community Development	A	☐ Complete ☒ In progress <i>Comments:</i> Not done
<u>Action OS 1e:</u> Work in cooperation with County Permit and Resource Management Department staff to ensure land use compatibility and discourage subdivision within the areas designated as open space or community separators (see Figure 9.1).	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action OS 1f:</u> Review all development proposals, planning projects, and infrastructure projects to ensure that open space and scenic resource impacts are reduced by maximizing design features that preserve a sense of open space and by minimizing off-site and night sky impacts of outdoor lighting consistent, with the requirements of the Land Use Code.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action OS 1g:</u> Revise the Design Review Guidelines to require clustering or other measures to preserve a sense of openness in new developments that are adjacent to open space or scenic resource areas.	Community Development	A	☐ Complete ☐ In progress <i>Comments:</i> Not done

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Action	Responsible Department	Priority/Timing	Status
<u>Action OS-2a:</u> Update the Municipal Code to establish minimum parks and open space standards for new development. At a minimum, the standards shall seek to maintain one acre of park land per 200 residents. Additional measures may include requirements to establish assessment or tax districts to fund park maintenance, open space requirements, and provisions for in-lieu fees in instances where it is not feasible or appropriate for new development to provide park land on-site.	Community Development	A	☐ Complete ☐ In progress <i>Comments:</i> Not done.
<u>Action OS-2b:</u> Use the Capital Improvement Program to maintain parks and recreation facilities and as the basis for determining supplemental funds collected for parks and open space development. The City's population and acreage of parks/recreation facilities shall be tabulated periodically to ensure that parkland is developed consistent with the ratio of one acre of park land per 200 residents.	Public Works/ Engineering, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> In 2019 the Veronda Falletti Ranch tower was renovated. Kotate Park planning and design began in 2019.
<u>Action OS-2c:</u> Continue to work with the Cotati-Rohnert Park Unified School District to maintain a joint use agreement to allow Cotati residents and organizations to utilize school facilities for a range of recreation- and education-oriented activities.	City Manager	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> Not done yet.
<u>Action SA 1a:</u> Prepare and adopt a coordinated Emergency Response Plan. The Emergency Response Plan should be developed collaboratively with City departments and outside agencies that provide services for police protection, fire, public works, flood control, and other emergency services. The Emergency Response Plan should include information regarding emergency access routes for major flood or fire events, measures to ensure adequate access for emergency vehicles on designated emergency routes, and the location of emergency shelters and evacuation areas. The Plan should also include protocols for the dissemination of information following a disaster, establish roles and responsibilities for City staff and public safety officials during and after an emergency, and identify resources available to the public during and after an emergency or natural disaster.	City Manager, Police Department, Public Work/ Engineering, Community Development	A	☒ Complete ☐ In progress <i>Comments:</i> Emergency Response Plan Adopted. Police Dept have drilled community on evacuations, have evacuation maps on the City website, and regularly lets citizens know that

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Action	Responsible Department	Priority/Timing	Status
			the City uses Nixle to push out emergency communications.
<u>Action SA 1b:</u> Support regional earthquake preparedness activities such as strapping water heaters, organizing periodic city-wide earthquake drills, providing first aid training and disaster preparedness classes to neighborhood groups, and encouraging residents and businesses to stockpile emergency food, water, and medical supplies.	City Manager, Police Department, Public Works/Engineering, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Most of this is done by County Emergency Services. The City shares this information via its website and social media.
<u>Action SA 1c:</u> Encourage schools, neighborhood associations, mobile home park associations and other interested groups to teach first aid and disaster preparedness, including Community Emergency Response Team (CERT) programs, Map Your Neighborhood programs, and other tools available to neighborhood and community groups to improve disaster preparedness.	City Manager, Police Department, Public Works/Engineering, Community Development	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> County Emergency Services runs some of these programs, and the City pushes to its website.
<u>Action SA 1d:</u> Periodically review, maintain and repair City roadways and emergency access routes and provide signage, where necessary, to clearly identify emergency access routes.	Public Works/Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i>
<u>Action SA 1e:</u> Seek funding from State, Federal, and other sources to assist in emergency management planning, including community education and outreach describing public procedures and evacuation routes in the event of an emergency or natural disaster.	City Manager, Police Department,	Ongoing	☒ Complete ☐ In progress <i>Comments:</i> The City received FEMA grant funding

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Action	Responsible Department	Priority/ Timing	Status
			to create its first Local Hazard Mitigation Plan, which is complete and adopted. Evacuation zones are on the City website and the City has completed Hi-Lo siren evacuation drills.
<u>Action SA 1f:</u> Develop and annually update an emergency contact list and emergency response information on the City's website. The information should include emergency access routes, available emergency resources, and contact information for emergency responders.	City Manager, Police Department	A/ Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Not done yet, but the City maintains an internal list that is updated periodically, with the emergency response plan.
<u>Action SA 1g:</u> Develop a public information program which will provide all citizens with access to needed information concerning disaster preparedness and safety.	City Manager, Police Department	A	☒ Complete ☒ In progress <i>Comments:</i> The City website has Emergency Preparedness list of Fire and Medical Services, Making your Home Safe, and County Wide Hazard Mitigation

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Action	Responsible Department	Priority/ Timing	Status
			Plan. Nixle alerts are in place.
<u>Action SA 1h</u> : Conduct annual emergency response drills with key members of the City, local leaders, and emergency response personnel. The training should include the dissemination of information to the public regarding emergency response procedures, resources, and City responsibilities.	City Manager, Police Department	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Hi-Lo Siren drills are performed.
<u>Action SA 1i</u> : Establish procedures to allow local citizen and community groups to utilize City-owned facilities to conduct disaster training and preparation programs.	City Manager	A	☐ Complete ☒ In progress <i>Comments:</i> Trainings at City facilities have included search and rescue, ham radio
<u>Action SA 1j</u> : Require strict adherence to the requirements of the California Building Standards in all areas of the City and, during the development review process, ensure that public and critical use buildings shall not be located in areas susceptible to potential natural hazards.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action SA 1k</u> : Any critical use building shall meet earthquake codes and standards.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i>
<u>Action SA 1l</u> : Coordinate with Sonoma County to implement portions of the Sonoma County Hazard Mitigation Plan that are applicable and appropriate within the City of Cotati.	City Manager, Police Department, Public Works/ Engineering, Community Development	Ongoing	☒ Complete ☐ In progress <i>Comments:</i> The Hazard mitigation plan is complete and coordinated with Countywide plan.

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Action	Responsible Department	Priority/ Timing	Status
<u>Action SA 2a:</u> Require a geotechnical analysis for construction in areas with potential geological hazards and require that recommendations from the geotechnical analysis are incorporated into the project's design and engineering.	Public Works/ Engineering, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action SA 2b:</u> All building code requirements shall be adhered to so as to provide for maximum safety requirements. Inspections for compliance shall be made by the Building Division prior to approval for occupancy.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action SA 2c:</u> Maintain and enforce standards in the Cotati Municipal Code which specify maximum permissible vegetation removal, soil compaction, and site coverage. Inspections by the Building Division and Engineering Department will ensure compliance.	Public Works/ Engineering, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action SA 2d:</u> As part of the development review process, ensure development applications incorporate drainage and erosion standards identified in the Cotati Municipal Code. Inspections by the Building Division and Engineering Department will ensure compliance.	Public Works/ Engineering, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action SA 2e:</u> Require the submission of geologic and soils reports for all new developments. The geologic risk areas that are determined from these studies shall have standards established and recommendations shall be incorporated into development.	Public Works/ Engineering, Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action SA 2f:</u> When a change in natural grade or removal of existing vegetation is necessary, appropriate vegetative cover to stabilize slopes and reduce erosion will be required. This shall be accomplished through the development and design review process.	Community Development, Public Works/ Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action SA 2g:</u> Review, and amend if necessary, the Land Use Code to allow only those uses compatible with site specific geologic conditions in areas of liquefaction or slope instability. The Planning Division shall develop appropriate development standards and review and amend as necessary.	Community Development	A	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action SA 2h:</u> Enforce the Municipal Code to ensure the implementation of measures and standards that will insure compatibility with site specific geologic conditions. The Community	Public Works/ Engineering,	Ongoing	☐ Complete

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Action	Responsible Department	Priority/Timing	Status
Development and Public Works/Engineering Departments will evaluate and amend the criteria as necessary.	Community Development		☒ In progress <i>Comments:</i> Ongoing
<u>Action SA 2i:</u> Annually review revisions to the California Building Standards Code (CBSC) and consider adoption of updates to the CBSC that include new or revised measures to avoid or reduce the potential for damage to structures and facilities caused by groundshaking and other geologic hazards.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action SA 2j:</u> As applications for building permits are received, identify and inspect seismically unsafe buildings and structures, including unreinforced masonry buildings.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action SA 2k:</u> Explore programs and funding sources that would encourage, assist, or provide incentives to property owners to retrofit their buildings for seismic safety, such as the Unreinforced Masonry (URM) program.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action SA 3a:</u> Periodically review, and update as needed, the Cotati Storm Drain Master Plan, and continue to require new development projects to construct and implement all applicable standards and improvements contained in the Santa Rosa LID Manual, or equivalent document that implements the City's stormwater permit.	Public Works/Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> City requires new development and redevelopment to follow the Santa Rosa LID Manual. The City's 2002 Storm Water Master Plan has not been updated. However, the LID requirements are met by following the SR LID Manual which is regularly updated and the MS4 Committee

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Action	Responsible Department	Priority/Timing	Status
			holds annual workshops for contractors and municipal staff.
<u>Action SA 3b:</u> During preparation of the Capital Improvement Program, review the conditions of bridges, culverts, and other flood control and storm water conveyance infrastructure and include necessary improvements on the CIP to ensure safety of persons in the City and adequate conveyance of flood waters.	Public Works/Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> The City repairs storm water facilities as part of its O&M. Sonoma Water owns and maintains the major storm water conveyance facilities through the City.
<u>Action SA 3c:</u> Seek State and Federal funding for improvements to existing flood control and drainage infrastructure.	Public Works/Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> The Cotati Creek Bypass Project did not get constructed because of steep cost increases. However, the City terminated the agreement with Sonoma Water with Sonoma Water retaining ownership and maintenance responsibilities for Zone 1 facilities through the City.
<u>Action SA 3d:</u> Review the Cotati Municipal Code, including Chapter 15.04, Floodplain Management, and revise as necessary to ensure that development standards are consistent	Public Works/Engineering	A	☒ Complete ☐ In progress

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Action	Responsible Department	Priority/Timing	Status
with the requirements of state law, including Government Code Section 65007. Development and building standards shall require the following: 1. New structures proposed for location within the 100-year floodplain shall be elevated one (1) foot or more above the 100-year flood elevation. 2. New construction in the 100-year floodplain shall be designed and constructed so that they do not contribute to cumulative flooding problems that could pose a hazard to surrounding landowners or the public. 3. Discourage extensive areas of impermeable surfaces and promote the use of permeable materials for surfaces such as driveways and parking lots. 4. Ensure new development within areas prone to flooding include all-weather access roads or other measures to ensure access during a flood event.			<i>Comments:</i> Complete.
<u>Action SA 3e:</u> Work with the Sonoma County Water Agency to maintain adequate and appropriate flood channels.	Public Works/Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> City routinely communicates with Sonoma Water for creek and Laguna maintenance and for long-range capital projects as part of Zone 1 proceedings.
<u>Action SA 3f:</u> Maintain unimproved drainage channels on a periodic basis.	Public Works/Engineering	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> This is part of routine City O&M.
<u>Action SA 3g:</u> As part of the development review process, require developers to prepare hydrological studies for all new developments as required by the City Engineer. Studies shall	Public Works/Engineering,	Ongoing	☐ Complete ☒ In progress

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Action	Responsible Department	Priority/ Timing	Status
encompass the project site as well as the entire drainage area.	Community Development		<i>Comments:</i> Incorporated in standard development review and conditioning procedures.
<u>Action SA 3h:</u> Review the Safety Element concurrently with the periodically updated Housing Element to update any new information regarding floodplain mapping and/or regulations to ensure consistency with Federal and State requirements.	Community Development	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> FEMA has not notified the City of any updated flood mapping or federal regulations impacting HA.
<u>Action SA 3i:</u> Through participation as a member of the Sonoma County Waste Management Agency, work to educate the community about alternative products.	City Manager,	Ongoing	☐ Complete ☒ In progress <i>Comments:</i> Ongoing
<u>Action SA 3j:</u> Continue to support the creation of a permanent hazardous waste storage facility by the Sonoma County Waste Management Agency.	City Manager,	Ongoing	☐ Complete ☐ In progress <i>Comments:</i> There are currently no plans for such a facility. The Waste Agency has hazardous materials drop off at Central Landfill, and is trying to open a drop off facility in North County.

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Action	Responsible Department	Priority/ Timing	Status
<u>Action SA 3k:</u> Prepare and maintain an inventory of environmentally contaminated sites to educate future landowners about contamination from previous uses. The City shall work directly with landowners in the cleanup of these sites, particularly in areas with redevelopment potential.	Community Development	A	☐ Complete ☒ In progress <i>Comments:</i> The City's public GIS website identifies properties that are listed as contaminated by the Water Quality Control Board.

